

BOARD OF SUPERVISORS

Brown County



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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Guy Zima
Bill Clancy, Andy Nicholson, Pat La Violette

PUBLIC SAFETY COMMITTEE

Wednesday, May 7, 2014

5:30 p.m.

Brown County Jail

3030 Curry Lane, Green Bay, WI

**** TOUR OF JAIL FACILITIES @ 4:30 PM; MEETING TO FOLLOW AT 5:30 PM ****

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Election of Chair.
- IV. Election of Vice Chair.
- V. Set date and time for regular meetings.
- VI. Approve/Modify Minutes of March 5, 2014.

Comments from the Public.

1. Review minutes of:
 - a. Fire Investigation Task Force Board of Directors (December 19, 2013).
 - b. Fire Investigation Task Force General Membership (December 5, 2013).
 - c. Traffic Safety Commission (January 16, 2014).

Communications

2. Communication from Supervisor Buckley re: After the recent LAX shooting, review the active shooter training and protocol for the airport security guards. As well as the Sheriff's Department officers and other local agencies responding. *February Motion: To hold until May, 2014.*

Clerk of Courts

3. Budget Status Financial Report for December, 2013.
- 3a. Resolution re: Change in Table of Organization for the Clerk of Courts Department.
4. Clerk of Courts Report.

Circuit Courts, Commissioners, Probate

5. Budget Status Financial Report for December, 2013 (unaudited).

Medical Examiner

6. 2014 Brown County Medical Examiner Activity Spreadsheet – March & April.
7. Mass Fatality Planning.

Sheriff

8. Budget Adjustment Request (14-23) Category 5: Increase in expenses with offsetting increase in revenue. Donation of funds from former Economic Crime Committee to Sheriff's Dept. to be utilized in fighting white collar crime.
9. Budget Adjustment Request (14-29) Category 5: Increase in expenses with offsetting increase in revenue. Jail vendor for inmate products agreed to contract addendum in the form of Technology Grant.
10. Budget Adjustment Request (14-30) Category 5: Increase in outlay expense for x-ray imaging device, offsets with additional grant revenue.
11. Budget Adjustment Request (14-31) Category 5: Increase in expenses to participate in a federal Homeland Security ALERT grant, offset by an increase in grant revenues.
12. Budget Adjustment Request (14-32) Category 5: Increase of expenses for purchase and training of bomb detection dog, offset by \$15,000 donation from GB Packer organization.
13. Resolution Approving Donation of Brown County Economic Crime Account Funds to Brown County Sheriff Department.
14. Sheriff's Report.

District Attorney, Emergency Management, Public Safety Communications – No agenda items.

Other

15. Audit of bills.
16. Such other matters as authorized by law.
17. Adjourn.

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, March 5, 2014 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Chair Buckley, Supervisor Clancy, Supervisor Nicholson, Supervisor Zima,
Supervisor Carpenter

Also Present: Sheriff Gossage, Todd Delain, Don Hein, Brent Miller, David Lasee, Supervisor Robinson.

I. Call meeting to order.

The meeting was called to order by Chair Patrick Buckley at 5:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Nicholson, seconded by Supervisor Carpenter to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of February 5, 2014.

Motion made by Supervisor Clancy, seconded by Supervisor Nicholson to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

A Presentation was given by Lieutenant James M. Valley, a law enforcement veteran with 15-years of investigative computer and law enforcement forensic training with the Door County Sheriff's Office. A renowned, national instructor for Internet Crimes Against Children (ICAC) and has trained numerous law enforcement officers in the prevention of Internet Crimes.

Valley informed that the he was brought to Brown County to put together a cyber-crimes unit (ICAC unit) and to establish a Computer Forensics Unit within the Sheriff's Office. He had been with the county for a month and had brought in national trainers, which was paid for, \$18,000 on a federal grant, for local departments including Brown County. To get this training you have to go all across the country, they were trying to build a system where they could train their guys locally instead of spending thousands of dollars sending people across the US to be trained. Sheriff Gossage stated they were very fortunate to have Lt. Valley and was glad he brought the technology here because it was a pervasive problem.

Gossage informed that these pictures found on the internet were the bad of the bad; they were flagged photos of endangered children. Valley added that it wasn't just the image; it was children in sex acts from infant to 5, 6, 7+ years old with their fathers, mothers and/or other children that people had taken and posted on the internet for everyone to see. Valley informed that it was their job to infiltrate this and if someone was looking at these pictures, they believed there may be children in the house. Maybe they were hands-on offender or a babysitter, etc. and they needed to make sure they identify this so the victims and children in the community are safe. They were just getting started but they were going to get there. He had been doing this since 2006 and the numbers had never stopped. In 2012 there was approx. a little over 20,000 people distributing and trading child pornography in the State of Wisconsin 24 hours a day. This was a problem in the area for a long time.

After they identify predators they do search warrants, gather sometimes 5-6 computers, the investigation continues and when they get all the forensics and they find out that they were doing this on their computer, they will find others doing it and it created a big tree. He arrested a guy locally and they had 300 suspects off of him only that they could identify from his computer. These cases then go to the District Attorney's office, where the staff was on board and working together on this. Technology changes all the time and they had to

be on top of it and continue to be on top of it. They were always a step ahead so they had to create the software to get them and as they move on to the next they had to create items to do it again.

Chief Deputy Todd Delain added that the reason they had Lt. Valley was because of the support of the Public Safety Committee. This was something absolutely new and top notch law enforcement at the Sheriff's office. Not just in NE Wisconsin but all of Wisconsin. Valley was being modest and taught all over the state. They were lucky and grateful to have him. What he had done in a month already was remarkable in the difference their capability to process new technology. Cellphones and computers had gone leaps and bounds in one month already. This was something worked on for the Sheriff and him for months and they were really pleased to be where they were at and thankful for the support from the committee and full County Board.

Valley added that with regard to their forensic capabilities, crimes were committed on phones every day. More and more people had smartphones and it had been approved to make expenditures for equipment to process phones and get the evidence over. They just ran some numbers, their investigative division, who make arrests every single day and take phones every single day only processed 30 phones last year, this past month they did 22. In the month that they were operational, it was making a big difference in solving crimes. The phones can be tied in with drug cases as well.

It was the consensus of the committee that they would like a presentation given before the full County Board and to get this info out to the media. Gossage informed that they had forwarded information to the media. It was a huge component to this, they wanted public education, parents didn't know this was going on.

Supervisor Robinson stated the problem seemed so pervasive and vast and questioned if there was any sense that the increased monitoring and prosecution was a deterrent. Lt. Valley responded that through his own internal study, no matter how much they had done through the press and public awareness and exploiting everything that they did, they still end up arresting people. He felt it was the psychological effect of the people that they were actually dealing with. He believed a lot of people who did this weren't watching the news or getting that education and they didn't really care. It's an addiction, chemical imbalances, there were many reasons why someone was like that but they needed to stop the cycles.

Comments from the Public. None.

1. Review minutes of: (None).

Communications

2. Communication from Supervisor Nicholson re: Review a possible contract between Brown County Sheriff's Department and Brown County Housing Authority/ICS to assist with Home Inspections with possible action. Held until March, 2014.

Nicholson asked Mike Mason, who had been involved with Langan Investigative Services, to attend the meeting. The County Board brought Langan on to investigate and do background checks on Section 8 residents. Nicholson brought this forward months ago to see if bringing in the Sheriff's Department was warranted. He informed that he had conversations with Officer Swanson and thought it would be prudent to have Mr. Mason express his opinion and expertise in matter to the board. Nicholson felt they could then either pursue it or end it right now.

Mason stated that when Nicholson came to him he asked if Mason felt it was appropriate for the Sheriff's Department to have an officer involved in the investigations and he whole-heartedly agreed with that. He had done investigations for five-years from 2005-2010. When Langan was originally brought on, they were brought on to clean it up and get things squared away. After five years he was substantiating 70% of his cases, at the first year and the fifth year. Nothing changed. The only thing that changed over the years was how much they were given, how much control ICS took over. ICS was not giving Langan that many cases or investigations anymore; they were screening them out

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at their level from what he understood. He felt it was rampant; the Sheriff's Department would be great to do this. Or even the Green Bay Police Department as there were more homes within the City of Green Bay on housing than in the rest of the county. When he started there were 3,200 families on housing, when he ended there were 2,700, he had 1,200 investigations and substantiated 70%. They got letters and were removed from housing.

An example of how the numbers had changed, Mason had done a search on CCAP of how many were taken to small claims court. Initially \$5,000 was the limit but it must be over \$10,000 now. In 2008 there were 88 cases taken to small claims court, same in 2009. 2010 it dropped to 36, 20 in 2011, 24 in 2012. He calculated \$143,000 that was awarded back to the Housing Authority in 2012. There were 12 cases in 2013, approximately \$83,000 that was frauded. The largest amount of money that was frauded in his time was just over \$50,000. The people had been on housing for years and frauded from their first application on.

Mason believed that when ICS took this back over, they spoon-fed Langan Investigations. ICS did some of the screening on the applications. They would call one of the investigators and ask them to get a records check from Green Bay or a police report to see if there was violence or drugs involved and if there was, they would screen that person out. If not, they would forward that application. In the past Mason informed that they were getting batches of 100 applications at a time and now investigators were getting maybe 20 a month.

In the past Mason received a list of arrests for the month and he would compare the names on the list and addresses where the arrests took place against ICS. He received a sex offender registry list yearly and found people that were living on housing. Way back \$50,000 was spent to build an interface between their software and Green Bay Police Department. If a disturbance took place at an ICS house, they got that address. That disappeared. Gossage informed that for a while they did not have access to the ICS database but the Drug Task Force now had access to it. There were a lot of people that were very protective of their databases, and on who was receiving benefits. Buckley stated that it should all be public knowledge. It was taxpayer's money. Mason added that in the past they could use Investigation III record checks but the FBI didn't allow it anymore as it was for charging purposes only, not for investigative purposes. Out-of-state record checks, there were some databases they could access, maybe there were more now.

Mason informed that he hadn't been there for three years, but in his experience it had to be there, the fraud was still going on, it didn't stop. He felt that housing fraud would tie in perfectly with the Sheriff's efforts with welfare fraud, a universal release.

Mason continued that they had been in houses where drugs were present. As a former police officer he could write in his report that he observed this and that was enough to get them kicked off of housing but if the Sheriff's Department was there, they could make an arrest. He was unsure of the budgetary numbers right now that Langan got paid every year but if it was transferred over to the Sheriff's Department, it would offset some of those costs.

Zima believed that even if the county decided to contract with someone, if the Sheriff's Department handled the oversight of the program it would be much more proficient. At a time when there are waiting lists for these services for legitimate people, he could think of a case where the person was looking at six months to a year or more even though they qualify. Buckley added that the fraud was there and it took away from the people that did need it.

Brittney Olsen, 2598 Clive Street, Green Bay

Olsen stated that she was looking at it in a social work perspective and questioned once they found out that someone was committing fraud and they got kicked off of housing, what happened? Were they homeless? She was interning for Child Protection through Brown County and they went into a lot of houses. The homeless population was going up every year, were they creating more homeless

people? Families were ending up in foster homes, which was extremely expensive. Buckley responded that they needed to be accountable for their actions. Maybe that would encourage them to turn in the right direction and go out and get a job and start being a productive member of society. Olsen stated that a lot of families that she saw didn't have the skills to do that.

Mason responded that they were given a hearing with a hearing officer and they could state their case. The ones that got kicked off of housing had to pay their own rent, they violated the public trust. People were waiting for housing, when that one gets kicked off, someone else gets on. You may be creating a problem on one end but solving a problem on the other. The money that they were talking about, that was just court assessed, it was not money paid. They just had a judgment on them in small claims court. If they were to get on social security disability, they can't recover that.

Zima stated that there were cases where two illegal aliens, both with jobs, both collecting housing, a whole array of benefits, living well and that even slipped through the system. It was a citizen that got mad because they trashed his apartment and he tracked them down with license plates and reported them and through that person's effort, they were caught. It was something like \$70,000 worth of food stamps, housing allowance, etc. These people were making \$40-\$50,000/year at their jobs and working the system. Zima felt they had to do their best to create deterrence, he would like to have more of it advertised and people exposed. In the past everyone who got a speeding ticket was in the paper. There were serious crimes happening and there was no shame connected with any of it and he felt it contributed to the fact that there were people doing it. There were very little consequences. Brown County was one of the only counties in the United States of America that was doing this. Zima reiterated the idea of the county making contracts and having the Sheriff oversee it. He felt they should all be routinely checked maybe every 3-5 years.

Gossage interjected that he had a tremendous amount of respect for Mr. Mason, he had been working with the GB Police Department for a number of years and what he was saying was truly valuable. Gossage can only look at a contract that the Housing Authority had with Langan. He provided in their packets what they were receiving for compensation levels. When he looked at the cases they were reporting, his first concern was that they were vetting those cases out like Mason said. He didn't know that there weren't more cases out there so it would be more of a caseload that would take a full time employee. From what they provided it looked like a half time employee, but they reduced it down. There were problems with the contract inherently in that, if it was under the Sheriff's office they would have to check with the GB Housing Authority on whether or not they should investigate and that was not going to happen. If there was a crime committed, they were going to investigate. Mason stated that the contract was originally with the Housing Authority and then got moved over to the ICS budget so the contract was with them. Langan's contract was with ICS.

Buckley stated that Nicholson was on the Housing Authority Board and suggested that between him, Mason and someone from the Sheriff's Department get together to discuss ideas and possible solutions to bring back to the committee. Zima recommended a motion to have Mr. Mason and Nicholson meet with the Sheriff to come up with a recommendation to the committee and the Housing Authority on how to more efficiently handle this. Zima felt the contracts were quite surprising on how they were almost putting handcuffs on the investigators and that wasn't the case. There were a lot of people in need out there and there were a lot of people scamming the system. It was a tough situation but you don't make people more honest by closing your eyes and turning your head. Gossage questioned if Brown County had the authority to tell ICS that Brown County contracted with the Sheriff's office. He didn't think he could dictate to ICS. Zima felt if they could come up with a recommendation to take the Housing Authority and they could instruct the ICS staff. Right now ICS was running the show and it should be the Housing Authority.

Motion made by Supervisor Zima, seconded by Supervisor Carpenter to refer this to the Sheriff for a future recommendation to the County Board and to the Housing Authority. Vote taken.
MOTION CARRIED UNANIMOUSLY

District Attorney

3. 2013 to 2014 Carryover Funds.

Motion made by Supervisor Nicholson, seconded by Supervisor Carpenter to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

District Attorney David Lasee informed he had updated numbers from the Drug Attorney Prosecutor: 155 cases were currently in filed status, 75 cases that were processed through – 230 cases. 26 in warrant status, they were up to 250, 13 that were in the hopper. She issued 263 cases since June 1, 2013. She was on pace to do great work. The unfortunate news was that their back log was stagnated and at about where they were when he last reported, about 400 drug cases due to the increased volume that kept coming through.

The Dragon software was up and running and they were on pace to become close to paperless at some point this year. The problem they run into was hardware issues. The materials they get from the state were outdated and their computers and servers were terrible. It was a state issue; he was on the DAT Subcommittee and was trying to work on it.

They were in the process of discussing with Camera Corner on getting a smart board up and running.

Salary Discussion

4. Salary for Elected Officials – Sheriff and Clerk of Courts.

Buckley asked for this item to be on the agenda as it was put on the shelf at the Executive Committee. It had to be decided this month and he wanted the opportunity to discuss it and make a recommendation to the Executive Committee and the County Board.

Human Resources Manager Brent Miller provided numbers (attached) for the Sheriff and Clerk of Courts as well as a draft resolution. He pointed out that Brown County has the second largest department in the State, although the Brown County Sheriff's salary is ranked 12th out of the 14 that were over 100,000. Brown County was the fourth largest county in the state and they had the fourth largest budget in the state for the Sheriff's Department. That percent of budget was what percent the Sheriff's salary was of the total budget. What percent of the retirement was paid by the Sheriff's in those counties. Effective with the new term of the Sheriff, it had that the sheriff would pay the entire amount of the employee share of retirement because in the statute, after Act 10, when that law was passed, there was a "Me-Too" clause in there. The contract that they just settled with the patrol officers, when that was settled they had to start taking out benefits for the management staff. They had to pay the same amount on the retirement as what was agreed to with the non-supervisory. Right now the Sheriff paid nothing towards retirement but would have to at 7%, unless they changed the law stating that the employee wouldn't have to pay the employee share anymore. The law was now, a general municipal employee, if they got 14% retirement, the county paid 7% and the employee had to pay a matching 50% of that. Zima stated that if they kept it the same, they would be taking a 7% decrease in pay. Miller responded that that was one of the issues that was arising and he would be discussing this at the Executive Committee because what that did if they don't increase, there would be an unbelievable compression with the management side at the Sheriff's Department.

Miller informed that he didn't have on the resolution the Clerk of Courts as paying his portion of the retirement because he was paying his portion now.

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Motion made by Supervisor Zima to increase the Sheriff's salary each year for the next term by 2% plus the county continue to pay the retirement. *No second, motion failed.*

Zima didn't want the County Board supervisors to be set up to give 10/15% raises. They could add 10% to this and he might be taking losses because of the way the situation was. He felt they should add something to the salary plus cover the retirement by resolution. He didn't believe they had to follow Act 10 in the way they wanted it. Carpenter suggested increasing 10% year one and a 2% after that. Miller stated that if they gave him more money to offset that, it increased his retirement that the county had to pay more and he had to pay more.

Buckley informed that four years ago no increases were given to the Sheriff's salary. Prior to that they were getting an increase of \$1,500 a year. One thing to keep in mind when you compare the current Sheriff to the past, each year money had gone back into the general fund. He had been very diligent with his staff and about working the budget and making sure that their expenses were truly needed expenses. 2010 a little over \$700,000 went back; 2011 just under \$500,000 went back; 2012 \$432,000; 2013 \$602,000, which \$400,000 was unexpected for health insurance. Versus someone with the use it or lose it mentality, Buckley felt that all the steps the Sheriff's Department had taken over the last four years, he was only ranked 12th as far as income. He stated they could compare it to the \$105,000 that the GB Police Chief made, who had less employees and less of a budget.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to increase the Sheriff's salary by 10% in 2015, and a 3% increase in the years of 2016, 2017 & 2018. *No vote taken.*

Miller informed that it would equate to in 2015: 10% would be \$100,100; 2016: \$103,100; 2017: \$106,196 2018: \$109,381.

Zima didn't like the way the motion was presented and felt they could give \$2,500-\$3,000 each year and by resolution reimburse for any retirement costs that he incurred above and beyond. He felt they could make a contract any way they wanted to reimburse, whatever the state assessed. He wanted to put it in a way where people weren't going to look like they were doing something absurd and people could play politically with. Buckley believed the retirement was considered a benefit and not a salary; a benefit could be pulled at any time by the County Executive. Zima responded that it would have to be the County Board that would have to change that, not the County Executive and he felt that was how they should go about it. Buckley informed that he would have to pay tax on the reimbursement of retirement. Zima informed that he would not vote for anything that stated 10-15%. He wanted fairness. Buckley felt that standing up for what you believed in, this one made sense and was probably one of the easiest to explain based on the history. He felt this would be absorbed in the budget at this point. They just voted last month to increase the salaries of deputies by 8.75% which was almost 10%.

Nicholson stated that this was strictly business, nothing personal. The issue out there was the economy was still not there. He had talked to constituent for 12-years, he knocked on every door. He still have people losing their jobs, losing their houses, it was not good out there and when you throw out 10%, the average person, you could talk until you were blue in your face and explain how a good job that your staff had, he gave kudos to the Sheriff and stated that he was the easiest, most reasonable Sheriff in the 12-years that he had been on the committee that could work with in the same philosophy, straight-talk and honestly, someone they could work with, but all they saw was 10%. He could build up someone's profile and they don't care, it was 10%, how much were they making now, do they have benefits? There was no way he could explain that and have people understand or look at it that way. They look at government employees to private employees, there was a big difference.

Zima stated that without question, in the 38 years he served on the county board, this was by far and away the best Sheriff they had ever had in Brown County. The last person in the world he wanted to

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slight or punish was the Sheriff. He was absolutely fantastic, and he wasn't quick to praise. You can't deny what was self-evident and the truth. He wanted to catch this up a little bit. They came through bad times and people didn't get raises for the last four years. The bad times had subsided somewhat, not greatly, but that didn't mean they should punish people who did great work. He was in favor of some kind of X number amount of dollars increase and some addendum that stated they would cover the cost that they had always covered. He could live with something like that.

Further discussions ensued with regard to a motion; the committee asked that Miller go back and figure out how to give the Sheriff a \$3,000 per year increase plus maintain the level of benefits as presently exist for all four years and present it at the Executive Committee meeting. Miller stated that it was not simple as the law was specific that the employee had to pay their retirement. Buckley stated that the state comes in a year from now and says they can't do it this way, it was in there and it had to be put on his salary.

Motion made by Supervisor Zima, seconded by Supervisor Carpenter to refer to Executive Committee with Public Safety's recommendation that the Sheriff's salary be increased by \$3,000 plus they find a way to continue to compensate for the cost of retirement. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Zima, seconded by Supervisor Carpenter to recommend a salary increase to the Clerk of Courts salary of \$2000 per year for four years. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Zima & Supervisor Nicholson excused at 7:07pm.

Sheriff

5. 2013 to 2014 Carryover Funds.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Jail Average Daily Population by Month and Type for Calendar Year 2013.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Budget Adjustment Request (14-15) Category 5: Increase in expenses with offsetting increase in revenue.

This was a request to increase overtime and fringe benefits to participate in a Wis. DOT BOTS Seat Belt Enforcement patrol program through September, 2014. Increased expenses are offset by grant revenue. Match was required but would be covered by mileage and patrol hours generated by the Traffic Team.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Budget Adjustment Request (14-16) Category 5: Increase in expenses with offsetting increase in revenue.

A request to increase donations revenue to reflect \$1,100 received from Comfort Suites of Green Bay and offset that with an increase in equipment to purchase a portable AED (defibrillator) for use in the Sheriff's Patrol Division.

**Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

9. Sheriff's Report.

Gossage stated that the Internet Crimes Against Children (ICAC) training has been a huge thing on their plate right now and they will continue on with that.

He thanked the committee for their professionalism this evening, it was very humbling to sit there and listen while they talked about salary and he appreciated all the nice comments. He was passionate about this job and will continue to do it as long as the constituents will vote him in.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Medical Examiner

10. 2014 Brown County Medical Examiner Activity Spreadsheet.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Audit of bills.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Such other matters as authorized by law. None.

13. Adjourn.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to adjourn at 7:16 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Recording Secretary

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PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on December 19, 2013, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Ed Janke, Brad Muller, Larry Mours, Todd Delain, David Lasee, Mike Nieft, Joe Gabe

Excused: Eric Dunning

Item #1. Adoption of Agenda.

Motion was made by Muller and seconded by Delain to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Delain and seconded by Mours to approve the minutes from September 19, 2013. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Gabe reported that the Fire Investigation Unit was called out to the following fires since the last meeting:

11-06-13 3107 Lost Dauphin Rd., Lawrence (house/accidental)
12-03-13 4430 Townline Rd., Denmark (house/undetermined)
12-12-13 155 Williams St., Pulaski (garage/arson/juvenile)

Item #4. Report of General Membership President.

The last meeting was held on December 5, 2013. There was discussion about issues with showing up to fires and who is in charge. A reminder was given that non-criminal investigations are to be turned in to the respective fire department and criminal investigations are to be turned in to the respective police jurisdiction. Delain noted that if there is follow-up investigation to be done after a fire that occurred in the County, a fire investigator from the Brown County Sheriff's Office will be assigned to conduct the follow-up.

Item #5. Financial Report.

There is \$9,371.44 remaining in the budget this year. Need to ask Public Safety Committee if we can carry over remaining balance to be used for purchase of new vehicle. Some new T3 digital cameras will be purchased from the remaining funds.

Item #6. Old Business.

A. Disposition of Case Proceedings.

Gabe reported that a CODIS hit was received reference the 2007 Humboldt church fire. The suspect is in prison. However, the statute of limitations may have expired. Will check with the feds to see if they might look into it. In reference to the CTH ZZ house fire, the lab will check the stove to see if it was the cause of the fire. The Memorial Drive apartment fire was started by cigarette butts in a flower pot. In the Ricky Drive fire, it was learned that the 7-year-old child who resides there caused the fire and was also involved in a house fire four years ago on Oak Street.

Item #7. New Business.

A. Approval Vote on New Fire Investigators.

Ten applicants interviewed for open fire investigator positions. The interview board recommended Matt Omdahl and Brandon Dhuey from the Brown County Sheriff's Office, Karl Linsmeier from Green Bay Metro Fire, and Jim Stupka from De Pere Fire. However, Stupka had since stated he was no longer interested. After discussion, motion was made by Delain and seconded by Muller to recommend Kyle Lauf from Bellevue Fire as the fourth investigator. **Motion carried.** Joseph Patenaude from the Brown County Sheriff's Office and Aaron Anderson from Green Bay Metro Fire submitted applications for intern positions. Motion was made by Janke and seconded by Muller to approve all the above-mentioned applicants for their respective positions. **Motion carried.** It was noted that Lance Catalano resigned from the Task Force and Greg Steenbock moved from intern to investigator.

B. Future Direction of the Fire Investigation Task Force.

This topic has been taken care of.

Item #8. Report of Juvenile Firesetter Program Coordinator.

Nieft reported that Nick Craig had two juvenile educational interviews—no referrals.

Item #9. Other Matters.

It was suggested that letters be sent to newly approved investigators/interns. They will need to be given orientation on equipment.

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Item #10. Set Date, Time, and Location of Next Meeting.

The next meeting was set for March 20, 2014, at 9:00 a.m. at the Brown County Sheriff's Office. However, it was later changed to April 3, 2014.

Item #11. Adjourn.

Motion made by Mours and seconded by Muller to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary

1a

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on December 5, 2013, at 7:00 p.m., at Green Bay Fire Station #1, 501 S. Washington Street, Green Bay, WI.

Present: Brad Muller, Randy Lind, Terry Rottier, Angie Cali, Steve Zich, Fred Laitinen, John Schweitzer, Matt Maleport, Karl Linsmeier, Gregg Staszak, Kevin Tielens, Kevin Krueger, Jim Stupka, Rob Gering, Tom Hendricks, Dan Kerkhoff, Brad Neville, Lance Catalano, Dave Steffens, Joe Gabe

Excused: Ryan Meader

Item #1. Adoption of Agenda.

Motion was made by Muller and seconded by Kerkhoff to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Catalano and seconded by Laitinen to approve the minutes from the last meeting on September 5, 2013. **Motion carried.**

Item #3. Report of Task Force Activities.

Gabe reported that the Task Force was called out to the following two fires since the last meeting:

11-06-13 3107 Lost Dauphin Rd., Lawrence (house/accidental)
12-03-13 4430 Townline Rd., Denmark (house/accidental)

Item #4. Information from Board of Directors Meeting.

Gabe reported that the Board increased the number of investigators by three and decreased interns by three. Catalano has submitted his resignation. Rottier is stepping down as an investigator because he will be attending the FBI Academy most of next year. There are ten applicants interviewing for investigator next week.

Item #5. Old Business.

Muller is still in the process of looking for a new task force vehicle. Will try to roll over leftover money in budget to next year. Gabe stated that Green Bay Fire Department secretaries will type your interviews.

Item #6. New Business.

Gabe stated that there seems to be an issue with who is in charge at a fire. He stated if someone from that jurisdiction is there, then that person is in charge. Otherwise, the first thing should be to

1b

determine who does what and the person most in charge does the report. Gabe will put together a checklist of what should be covered during an investigation. He also wants to put together a fire report template.

Item #7. Juvenile Firesetter Business.

Gabe reported that Nick Craig had three juveniles from Green Bay. De Pere had one.

Item #8. Other Business.

Gabe reported that he got a break in the Ricky Drive fire. An 8-year-old was present when the fire started who was also involved in a fire a few years ago. Gabe stated that he is looking at January for getting the BATS program up and running once the new guys are on board. Gabe also stated that the call-out procedures with dispatchers need to be worked out.

Item #9. Set Date, Time, and Location of Next Meeting.

The dates for next year's General Membership meetings were set as follows:

March 6, 2014
De Pere Fire Station #1

May 15, 2014
Brown County Sheriff's Office

September 4, 2014
Green Bay Fire Station #1

December 4, 2014
Howard Fire Station #1

Motion made by Rottier and seconded by Stupka to adjourn the meeting. **Motion carried.**

Item #10. Training.

Training was in regard to documentation of scene.

Respectfully submitted,

Marsha Laurent
Recording Secretary

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SHERIFF'S OFFICE

Brown County

2684 DEVELOPMENT DRIVE
P.O. BOX 22003

GREEN BAY, WISCONSIN 54305-2003
PHONE (920) 448-4200 FAX (920) 448-4206



JOHN GOSSAGE
SHERIFF

BROWN COUNTY TRAFFIC SAFETY COMMISSION MEETING MINUTES

A regular meeting was held on Thursday, January 16th, 2014 at 9:00 a.m. at the Brown County Sheriff's Office.

PRESENT: **Randy Schultz** **Jodi Marsh** **Cathy Huntowski** **Jim Burkel**
 Mike Panosh **Rebecca Nyberg** **Tom Witczak**

-
- I. Meeting called to order at 9:02a.m. by Chairman Randy Schultz.**
 - II. Minutes of the Oct. 2013 meeting: Motion to accept minutes as printed by Witczak, seconded by Nyberg and carried by the Commission.**
 - III. US41 & STH 29 construction is heavy and on Schedule. 29/41 Fly Overs will be open by next summer. CTH M exchange will be done by fall. 29/EB work to pick up. Expect heavy construction from DePere to CTH M. March 5th for next TIME meeting.**
 - IV. Above**
 - V. Completed two weeks early even through incredibly cold and windy weather. Motion monitors in place.**
 - VI. Over 4000 traffic stops to date. Statistics consistent enough to now feel more confident on the TF's impact.**
 - VII. Night time seat belt enforcement to be heavily targeted. Stats show low usage resulting in disproportionate number of fatalities during these hours of drastically reduced traffic volume.**
 - VIII. No update on Safe Rides.**
 - IX. Total of nine traffic deaths in nine crashes for 2013. Lowest in over a decade and not known how far back. State also had lowest number of deaths since 1944. Of the nine this year, lack of seat belt and helmet use as well as Alcohol (50%) are the predominant issues. The goal of zero will be reached.**

- X. Night time seat belt enforcement. Health Dept. Bicycle Safety training this spring. Crossroads Teen Driving Safety program introduced and discussed. Looking for angle to get this into the schools.**
- XI. Stay with current roster. Schultz to contact County Executive for info on “Legal Representative”. Chair vote unanimous for the 11th consecutive year.**
- XII. Cathy – 40% of cycle crashes are driver not cycle endorsed. Some concern is training availability, specifically early in the riding season. Some legislative effort on that. Will forward, “Share the Road” driver education DVD. Becky – Electric motor assist bicycle technology. Replace bicycle rear wheel with wheel containing electric motor charged by riding/braking. Motor assists when needed. Is this now a “Motor Vehicle”? Schultz to contact Legislatures for heads up.**
- XIII. Continue proactive patrols, “Slow Down” signs and ICE efforts. Attempt to complete Safe Rides PSA. Work on additional LE trained in Child Occupant Protection and Bicycle Safety through Andrea and Rebecca.**
- XIV. No other business.**

Next meeting: Thursday, April 17th, 2014 at 9:00 a.m. at the Brown County Sheriff's Office, Truttmann Room, 2684 Development Drive, Green Bay, WI, 54311.

Motion to adjourn at 10:35am (Burkel & Witczak) & carried by the commission.

Respectfully Submitted;

Randy Schultz

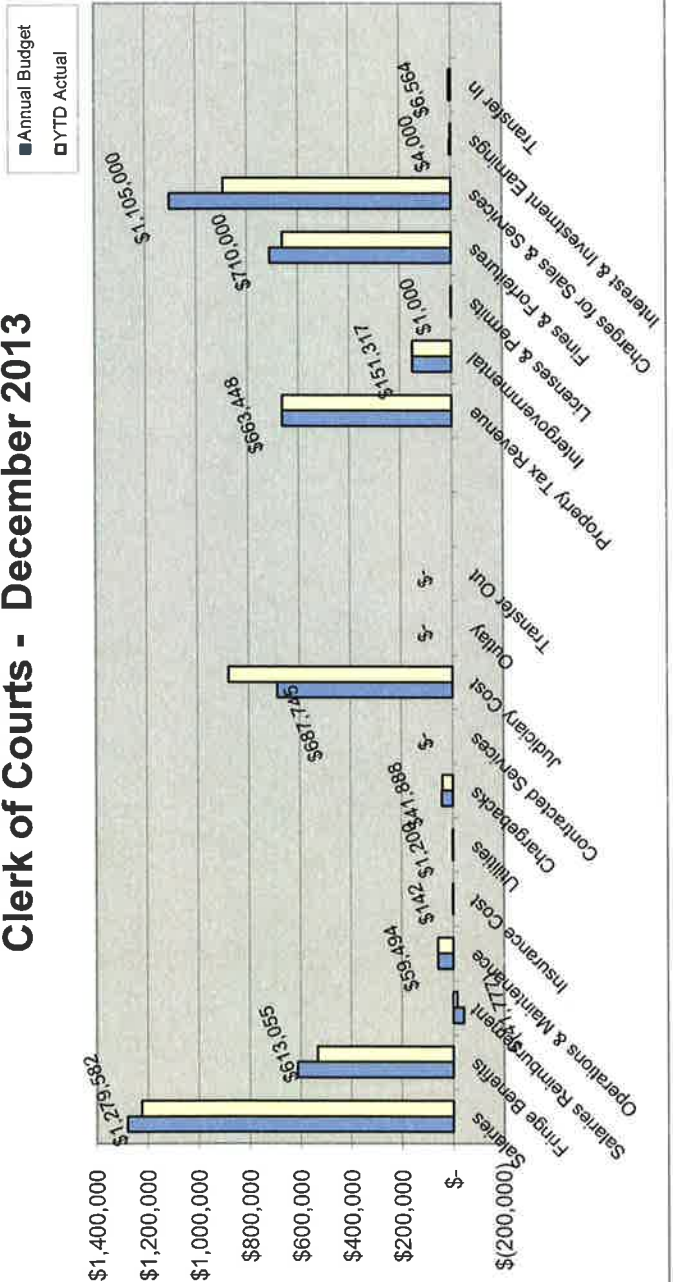
12/31/2013

Annual YTD

	Annual Budget	YTD Actual
Salaries	\$ 1,279,582	\$ 1,223,886
Fringe Benefits	\$ 613,055	\$ 533,372
Salaries Reimbursement	\$ (41,777)	\$ (15,783)
Operations & Maintenance	\$ 59,494	\$ 58,346
Insurance Cost	\$ 142	\$ 142
Utilities	\$ 1,200	\$ 1,049
Chargebacks	\$ 41,888	\$ 40,481
Contracted Services	\$ -	\$ -
Judiciary Cost	\$ 687,745	\$ 878,473
Outlay	\$ -	\$ -
Transfer Out	\$ -	\$ -

Property Tax Revenue	\$ 663,448	\$ 663,448
Intergovernmental	\$ 151,317	\$ 151,157
Licenses & Permits	\$ 1,000	\$ 920
Fines & Forfeitures	\$ 710,000	\$ 661,399
Charges for Sales & Services	\$ 1,105,000	\$ 892,564
Interest & Investment Earnings	\$ 4,000	\$ 1,468
Transfer In	\$ 6,564	\$ 6,564

Clerk of Courts - December 2013





Clerk of Courts, Month Ended 12/31/2013

Through 12/31/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
REVENUE										
Property taxes		663,448.00	.00	663,448.00	55,287.37	.00	663,448.00	.00	100	718,794.00
Intergovernmental		151,317.00	.00	151,317.00	.00	.00	151,317.00	160.50	100	152,161.00
Licenses & permits		1,000.00	.00	1,000.00	40.00	.00	920.00	80.00	92	840.00
Fines and forfeitures		710,000.00	.00	710,000.00	61,509.83	.00	661,398.67	48,601.33	93	666,709.61
Charges for sales and services		1,105,000.00	.00	1,105,000.00	74,385.11	.00	892,564.48	212,435.52	81	1,022,498.26
Miscellaneous revenue		.00	.00	.00	.00	.00	.00	.00	+++	.00
Interest & investment earnings		4,000.00	.00	4,000.00	242.92	.00	1,468.11	2,531.89	37	2,595.70
Transfer in		.00	6,564.00	6,564.00	6,563.50	.00	6,563.50	.50	100	2,638.00
REVENUE TOTALS		\$2,634,765.00	\$6,564.00	\$2,641,329.00	\$198,028.73	\$0.00	\$2,377,519.26	\$263,809.74	90%	\$2,566,236.57
EXPENSE										
Personnel services		1,279,582.00	.00	1,279,582.00	126,928.58	.00	1,223,886.02	55,695.98	96	1,280,895.31
Fringe benefits and taxes		606,491.00	6,564.00	613,055.00	23,233.60	.00	533,371.74	79,683.26	87	630,452.87
Salaries reimbursement		(41,777.00)	.00	(41,777.00)	(1,315.26)	.00	(15,783.11)	(25,993.89)	38	(39,569.23)
Operations and maintenance		65,683.00	(6,189.00)	59,494.00	3,233.44	.00	58,345.77	1,148.23	98	60,663.94
Insurance costs		142.00	.00	142.00	.00	.00	142.25	(.25)	100	142.25
Utilities		1,200.00	.00	1,200.00	166.38	.00	1,049.33	150.67	87	1,174.75
Chargebacks		35,699.00	6,189.00	41,888.00	2,183.47	.00	40,480.65	1,407.35	97	36,606.31
Contracted services		.00	.00	.00	.00	.00	.00	.00	+++	.00
Judiciary Costs		687,745.00	.00	687,745.00	200,834.09	.00	878,472.63	(190,727.63)	128	945,226.30
Outlay		.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer out		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		\$2,634,765.00	\$6,564.00	\$2,641,329.00	\$355,264.30	\$0.00	\$2,719,965.28	(\$78,636.28)	103%	\$2,915,592.50
Fund 100 - GF Totals										
REVENUE TOTALS		2,634,765.00	6,564.00	2,641,329.00	198,028.73	.00	2,377,519.26	263,809.74	90	2,566,236.57
EXPENSE TOTALS		2,634,765.00	6,564.00	2,641,329.00	355,264.30	.00	2,719,965.28	(78,636.28)	103	2,915,592.50
Fund 100 - GF Totals		\$0.00	\$0.00	\$0.00	(\$157,235.57)	\$0.00	(\$342,446.02)	\$342,446.02		(\$349,355.93)
Grand Totals										
REVENUE TOTALS		2,634,765.00	6,564.00	2,641,329.00	198,028.73	.00	2,377,519.26	263,809.74	90	2,566,236.57
EXPENSE TOTALS		2,634,765.00	6,564.00	2,641,329.00	355,264.30	.00	2,719,965.28	(78,636.28)	103	2,915,592.50
Grand Totals		\$0.00	\$0.00	\$0.00	(\$157,235.57)	\$0.00	(\$342,446.02)	\$342,446.02		(\$349,355.93)

May 21, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION
FOR THE CLERK OF COURTS DEPARTMENT

WHEREAS, Human Resources received a request from the Clerk of Courts department to review the position of Court Coordinator in Courtroom A, and the position of Deputy Clerk of Courts I, due to an upcoming vacancy in a position as Court Coordinator in Courtroom A; and

WHEREAS, Human Resources in conjunction with the Clerk of Courts conducted a thorough study of the duties and responsibilities of the Court Coordinator in Courtroom A and that of the Deputy Clerk of Courts I, as to the needs of the department; and

WHEREAS, it was determined the duties and skills required for the position of Court Coordinator in Courtroom A are in line with the Deputy Clerk of Courts I position; and

WHEREAS, Human Resources in conjunction with the Clerk of Courts recommend the reclassification of the 1.00 FTE Court Coordinator in Courtroom A to a 1.00 FTE Deputy Clerk of Courts I position to create consistency in the positions and allow more cross training; and

WHEREAS, in addition, the Clerk of Courts department currently has three 0.80 FTE Deputy Clerk of Courts I positions each working four days per week; and

WHEREAS, to better meet the needs of the department, the Clerk of Courts department is requesting that one of the 0.80 FTE Deputy Clerk of Courts I positions be increased to 1.00 FTE position; and

WHEREAS, the 0.20 FTE increase in the Deputy Clerk of Courts I position will be offset by the reclassification of the Court Coordinator position.

3a

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the 1.00 FTE Court Coordinator position in Courtroom A be reclassified to 1.00 FTE Deputy Clerk of Courts I position; and

BE IT FURTHER RESOLVED, that one of the .80 FTE Deputy Clerk of Courts I position be increased to a 1.00 FTE Deputy Clerk of Courts I position; and

BE IT FURTHER RESOLVED, that the increase of the Deputy Clerk of Courts I position from .08 FTE to a 1.00 FTE position shall be partially offset by the reclassification of the 1.00 FTE Court Coordinator position in Courtroom A to the 1.00 FTE Deputy Clerk of Courts I position.

Budget Impact:

Clerk of Courts

Reclassify Court Coordinator to Deputy Clerk of Courts I

Add 0.20 FTE Deputy Clerk of Courts I

Partial Year Budget Impact (07/01/14 – 12/31/14)	FTE	Addition/ Deletion	Salary	Fringe	Total
Court Coordinator Courtroom A	(1.00)	Deletion	\$(20,612)	\$(11,160)	\$(31,772)
Deputy Clerk of Courts I	1.00	Addition	\$ 17,677	\$ 10,710	\$ 28,377
Deputy Clerk of Courts I	0.20	Addition	\$ 3,631	\$ 2,157	\$ 5,788
Partial Year Budget Impact			\$ 696	\$ 1,707	\$ 2,393

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Court Coordinator Courtroom A	(1.00)	Deletion	\$(41,223)	\$(22,321)	\$(63,544)
Deputy Clerk of Courts I	1.00	Addition	\$ 35,334	\$ 21,419	\$ 56,753
Deputy Clerk of Courts I	0.20	Addition	\$ 7,262	\$ 4,314	\$ 11,576
Annualized Budget Impact			\$ 1,373	\$ 3,412	\$ 4,785

Fiscal Note: This resolution does not require an appropriation from the General Fund. Prior position reclassifications saved \$ 29,050.00 in the 2014 Clerk of Courts budget. This resolution reduces those savings to \$ 24,264.00.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

3a

Troy Streckenbach
County Executive

Date Signed: _____

Authored by Human Resources and approved by Corporation Counsel.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



BRENT R. MILLER

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 04/29/14
REQUEST TO: Public Safety Committee
MEETING DATE: 05/07/14
REQUEST FROM: Brent Miller
Human Resources Manager

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Change in Table of Organization for the Clerk of Courts Department

ISSUE/BACKGROUND INFORMATION:

Request from the Clerk of Courts department to review the Court Coordinator position in Courtroom A due to an upcoming vacancy.

ACTION REQUESTED:

Reclassify the Court Coordinator in Courtroom A to a Deputy Clerk of Courts I. Increase 0.80 FTE Deputy Clerk of Courts I to 1.00 FTE.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? \$2,393
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☒ No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded?

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

3a

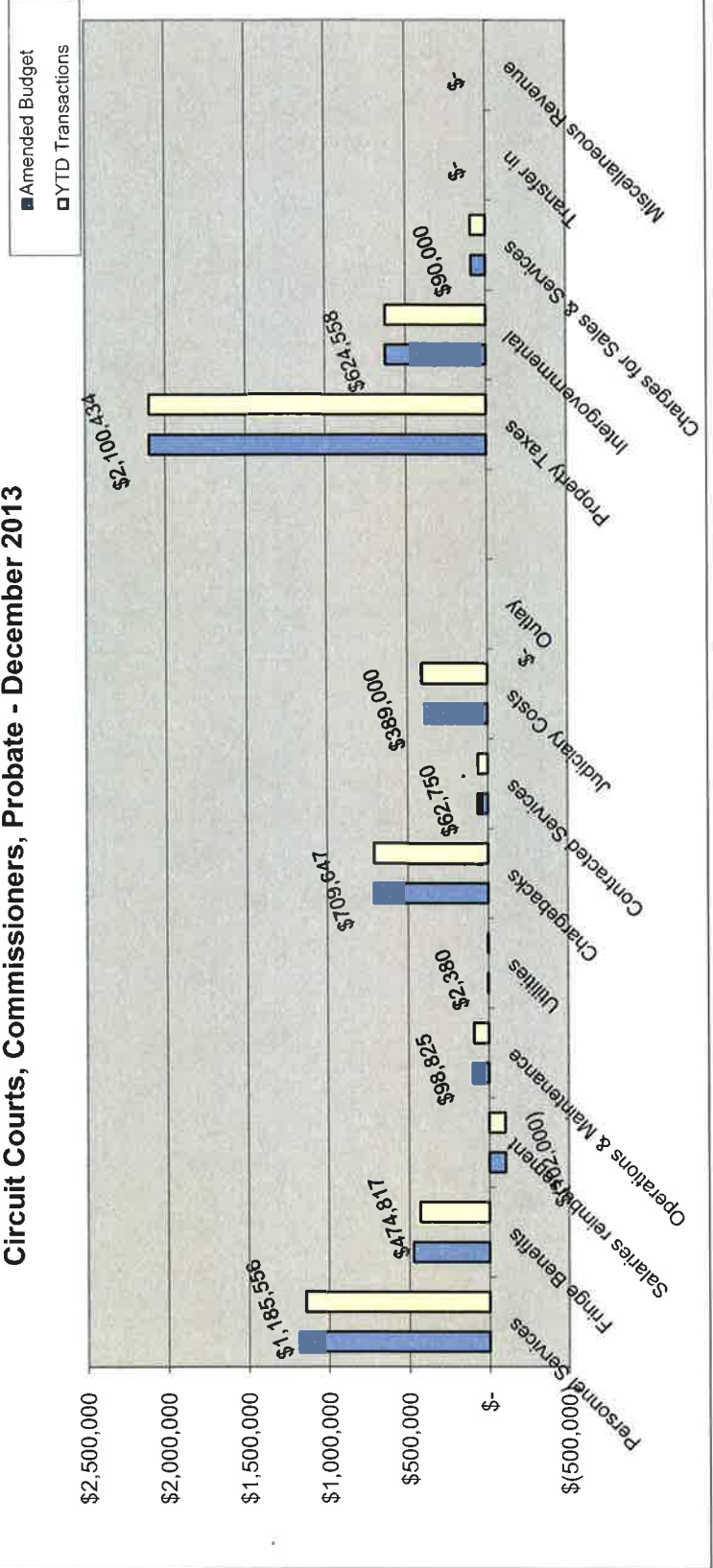
Brown County

Circuit Courts 1-8, Court Commissioners, Register in Probate

Budget Status Report - December 2013 UNAUDITED

	Amended Budget	YTD Transactions
Personnel Services	\$ 1,185,556	\$ 1,142,873
Fringe Benefits	\$ 474,817	\$ 432,795
Salaries reimbursement	\$ (102,000)	\$ (100,817)
Operations & Maintenance	\$ 98,825	\$ 90,755
Utilities	\$ 2,380	\$ 2,233
Chargebacks	\$ 709,647	\$ 707,719
Contracted Services	\$ 62,750	\$ 61,737
Judiciary Costs	\$ 389,000	\$ 405,977
Outlay	\$ -	\$ -
Property Taxes	\$ 2,100,434	\$ 2,100,434
Intergovernmental	\$ 624,558	\$ 624,936
Charges for Sales & Services	\$ 90,000	\$ 93,894
Transfer in	\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ -

Circuit Courts, Commissioners, Probate - December 2013





Courts/Commissioner/Probate 2013 - UNAUDITED

Through 12/31/13
Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/	Prior Year YTD
Fund 100 - GF									
REVENUE									
Property taxes	2,100,434.00	.00	2,100,434.00	175,036.24	.00	2,100,434.00	.00	100	2,110,611.12
Intergovernmental	624,558.00	.00	624,558.00	.00	.00	624,558.00	(378.00)	100	623,677.00
Licenses & permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges for sales and services	90,000.00	.00	90,000.00	7,035.05	.00	93,893.73	(3,893.73)	104	86,115.16
Miscellaneous revenue	.00	.00	.00	.00	.00	33.25	(33.25)	+++	.00
Transfer in	.00	5,983.00	5,983.00	5,983.47	.00	5,983.47	(.47)	100	21,721.00
REVENUE TOTALS	\$2,814,992.00	\$5,983.00	\$2,820,975.00	\$188,054.76	\$0.00	\$2,825,280.45	(\$4,305.45)	100%	\$2,842,124.28
EXPENSE									
Personnel services	1,186,706.00	(1,150.00)	1,185,556.00	125,402.77	.00	1,142,872.77	42,683.23	96	1,201,156.27
Fringe benefits and taxes	468,834.00	5,983.00	474,817.00	20,002.18	.00	432,794.97	42,022.03	91	481,421.82
Salaries reimbursement	(102,000.00)	.00	(102,000.00)	(6,388.03)	.00	(100,816.51)	(1,183.49)	99	(104,165.70)
Employee costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
Operations and maintenance	114,675.00	(15,850.00)	98,825.00	24,482.88	.00	90,755.17	8,069.83	92	76,284.84
Utilities	2,380.00	.00	2,380.00	371.81	.00	2,332.70	147.30	94	2,861.09
Chargebacks	709,647.00	.00	709,647.00	59,348.15	.00	707,718.72	1,928.28	100	734,216.34
Contracted services	61,250.00	1,500.00	62,750.00	4,583.37	.00	61,736.94	1,013.06	98	61,077.80
Judiciary Costs	373,500.00	15,500.00	389,000.00	42,290.55	.00	405,977.31	(16,977.31)	104	364,242.03
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$2,814,992.00	\$5,983.00	\$2,820,975.00	\$270,093.68	\$0.00	\$2,743,272.07	\$77,702.93	97%	\$2,817,094.49
Fund 100 - GF Totals									
REVENUE TOTALS	2,814,992.00	5,983.00	2,820,975.00	188,054.76	.00	2,825,280.45	(4,305.45)	100	2,842,124.28
EXPENSE TOTALS	2,814,992.00	5,983.00	2,820,975.00	270,093.68	.00	2,743,272.07	77,702.93	97	2,817,094.49
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$82,038.92)	\$0.00	\$82,008.38	(\$82,008.38)		\$25,029.79
Grand Totals									
REVENUE TOTALS	2,814,992.00	5,983.00	2,820,975.00	188,054.76	.00	2,825,280.45	(4,305.45)	100	2,842,124.28
EXPENSE TOTALS	2,814,992.00	5,983.00	2,820,975.00	270,093.68	.00	2,743,272.07	77,702.93	97	2,817,094.49
Grand Totals	\$0.00	\$0.00	\$0.00	(\$82,038.92)	\$0.00	\$82,008.38	(\$82,008.38)		\$25,029.79

2014 Brown County Medical Examiner Activity Spreadsheet

	Investigations	Autopsy	External	Cremations	Hospice	Suicides	Homicides	MVA	Non MVA Acc	Natural	Undet	Amd DC
January	78	4	2	89	45	3	1	0	8	66	0	0
February	93	2	4	93	93	4	1	0	5	83	0	0
March	68	5	3	86	31	3	0	0	5	46	0	0
April	81	3	4	85	45	5	1	2	3	73	0	0
May												
June												
July												
August												
September												
October												
November												
December												
Totals	320	14	13	353	214	15	3	2	21	268	0	0

<u>Previous Years</u>												
End of April 2013	358	10	23	355	187	16	0	42	N/A	300	0	0
End of April 2012	331	13	24	369	172	11	4	40	N/A	273	0	0

<u>Previous Years</u>												
2013 Totals	1030	36	43	986	579	35	4	94	894	5	21	0
2012 Totals	979	31	45	1021	562	34	7	91	837	1	0	0

6

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.4901	Donations	7,476
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.5340	Travel and Training	7,476

Narrative Justification:

The Brown County Economic Crime Committee was formed circa 1997 under the former District Attorney for the purpose of creating awareness of, and proactively responding to, white collar crime in our community. Donations were collected from area businesses and used for activities (training, seminars, etc.) to assist with fighting white collar crime in Brown County.

The committee dissolved circa 2000, but \$7,606.01 was left in their account at a local bank being charged annual dormant fees for the past 13 years (\$130 in total). The account is now the County's responsibility, and we need to close it as part of our internal audit procedures.

Because of lax donation records and the amount of time that has passed, the only feasible option to responsibly close this account is to 'donate' the remaining funds to a department in Brown County to utilize in fighting white collar crime. This adjustment allocates the funds to the Sheriff's travel and training budget for the purpose of training their officers and newer investigators in white collar crime, as well as extending that training to other local agencies at no cost to them.

AUTHORIZATIONS

Signature of Department Head: [Signature]
 Department: Administration / Sheriff
 Date: 3/12/14

Signature of Executive: [Signature]
 Date: 3/13/14

14-29

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 | a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| | b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |


Justification for Budget Change:

The Jail's vendor for inmate products (Swanson) has agreed to a recent contract addendum in the form of a Technology Grant.

The purpose of this grant is to assist the Brown County Jail in building infrastructure for wireless systems at the Jail and Work Release Center. These dollars are earmarked for electrical and computer wiring/antenna installation. Once completed, this will allow for the Swanson kiosks to be installed. This will also aid in future technology expansion for other needs identified at the Jail. The kiosks will be property of the vendor so there is no cost to purchase those, only the cost for installation.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.5700	Contracted services	\$81,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.4904	Grants - Jail	81,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS


 Signature of Department Head
 Department: SWANSON
 Date: 04/10/14


 Signature of DOA or Executive
 Date: 4/14/14

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- | | |
|---|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |


Justification for Budget Change:

The Wisconsin Dept. of Military Affairs has authorized a supplement to the Homeland Security Bomb grant (2013-SHSW-02A-10378) that was previously added to the Sheriff's 2014 budget by BA 14-05. The supplement provides increased funding for the x-ray imaging device in the amount of \$1,563. This request increases the outlay expense for the device and offsets that with additional grant revenue.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.6110.020	Outlay	\$1,563.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4301	Federal grants	1,563.00
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			


 Signature of Department Head
 Department: SHERIFF
 Date: 04/10/14

AUTHORIZATIONS


 Signature of BOA or Executive
 Date: 4/14/14

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation
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- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Committee

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

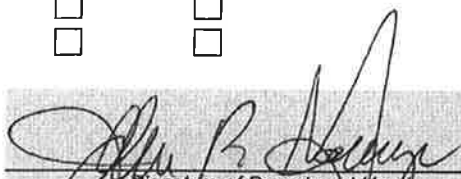
Oversight Comm
Admin Committee
2/3 County Board

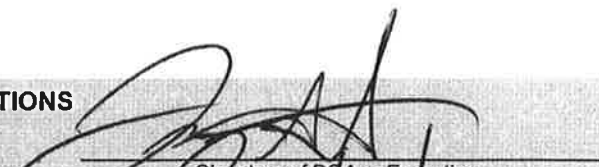
Justification for Budget Change:

The City of Green Bay Police and Brown County Sheriff will be sharing in a federal Homeland Security ALERT grant in 2014 for the purpose of enhancing the SWAT units of both agencies - specifically, the purchase of various small equipment and uniform gear. The County's share of this grant is \$3,000 with no local match. This budget adjustment request increases expenses to participate in the grant, offset by an increase in grant revenues.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5300	Supplies and expense	\$3,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4301	Federal grant revenue	3,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS


 Signature of Department Head
 Department: SHERIFF
 Date: 04/08/14


 Signature of DCA or Executive
 Date: 4/14/14

14-32

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
 - Reallocation to another account strictly for tracking or accounting purposes
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- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

Approval Level

Dept Head
Director of Admin

County Exec

County Exec

Admin Committee

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

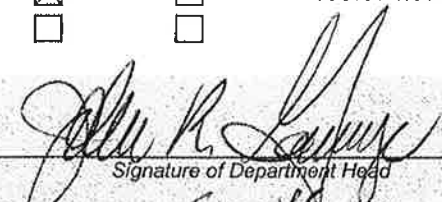
Justification for Budget Change:

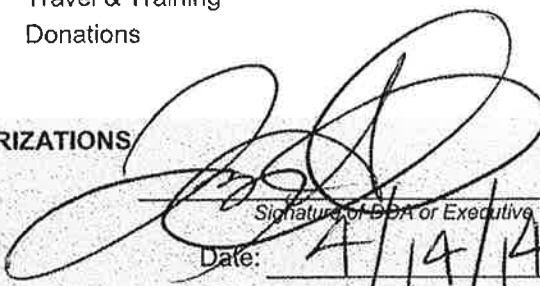
The Green Bay Packers organization donated \$15,000 to the Brown County Sheriff's Office for the purchase and training of a dog that will be utilized in bomb detection. This budget adjustment increases the expenses for the dog and training and offsets that with the amount of the donation.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.6110.020	Outlay	\$11,400
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.5340	Travel & Training	3,600
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.4901	Donations	15,000
<input type="checkbox"/>	<input type="checkbox"/>			

or

AUTHORIZATIONS


 Signature of Department Head
 Department: Sheriff's
 Date: 04/08/14


 Signature of BOA or Executive
 Date: 4/14/14

12

April 16, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

**RESOLUTION APPROVING DONATION OF BROWN COUNTY ECONOMIC CRIME
ACCOUNT FUNDS TO BROWN COUNTY SHERIFF DEPARTMENT**

WHEREAS, the Brown County Economic Crime Committee (“Committee”) was formed circa 1997 for the purpose of creating awareness of, and proactively responding to, white collar crime in our community; and

WHEREAS, at that time, the Committee collected donations from area businesses to be used for activities to assist with fighting white collar crime in Brown County; and

WHEREAS, the Committee dissolved circa 2000, with the amount of \$7,606.01 remaining from the donations, which amount is currently being held in a local bank account and is being charged annual dormant fees for 13 years; and

WHEREAS, the account is Brown County’s responsibility, and needs to be closed pursuant to our internal audit procedures; and

WHEREAS, Brown County desires to fulfill the purpose of said remaining donations funds and use said amount as the Committee intended.

NOW, THEREFORE BE IT RESOLVED, that the County Board of Brown County, Wisconsin, hereby approves donating the remaining funds of \$7,476.01 to the Brown County Sheriff’s department to utilize for training of officers, new investigators and local agencies in

fighting white collar crime in our community.

Respectfully submitted,

ADMINISTRATION COMMITTEE

PUBLIC SAFETY COMMITTEE

Approved By:

Troy Streckenbach,
COUNTY EXECUTIVE

Date Signed: _____

Authored by: Administration

Final Draft Approved by Corporation Counsel

Fiscal Impact: This resolution authorizes acceptance of \$7,476.01 in revenue to Brown County; and, therefore, does not require an appropriation from the General Fund.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
HOPP	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL.	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
CARPENTER	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____